

Vacant Property Inspection Log

Property address: _____ Owner or manager phone: _____

Each visit:

- ☐ Outside: broken glass, pried doors, graffiti, signs of entry
- ☐ Mail, flyers and packages picked up; yard, leaves or snow kept up
- ☐ Heat or AC holding; sump pump runs; smoke alarms tested

- ☐ Every door and window closed and locked
- ☐ Ceilings dry; no leaks under sinks or at the water heater
- ☐ Dated photos of each door, the meters and anything new

Date and time	Inspected by	Outside, doors and windows	Inside: leaks, heat or AC, alarms	Photos taken	Problems found and actions taken
		☐ OK ☐ Issue	☐ OK ☐ Issue	☐ Yes	
		☐ OK ☐ Issue	☐ OK ☐ Issue	☐ Yes	
		☐ OK ☐ Issue	☐ OK ☐ Issue	☐ Yes	
		☐ OK ☐ Issue	☐ OK ☐ Issue	☐ Yes	
		☐ OK ☐ Issue	☐ OK ☐ Issue	☐ Yes	

InvinciBolt Lock on the door? Walk the whole building and confirm no person or pet is inside before you lock it. It cannot be opened from inside.

invinciboltlocks.com/vacant-property-inspection-log